

Abbreviations and Acronyms

Jargon, abbreviations and acronyms abound in education and training and basic skills is no exception. To help you through this alphabet soup the list below attempts to offer assistance and was compiled by analysing the basic skills literature. In addition a number of web site addresses are provided. The Journal hopes the information will be of use to you and your colleagues. The list will be updated annually.

ABC	Awarding Body Consortium
ABE	Adult Basic Education
ABSSU	Adult Basic Skills Strategy Unit DfES, Caxton House, 6-12 Tothill Street, London, SW1H 9NA www.dfes.gov.uk/readwriteplus
ACCAC	Qualification, Curriculum and Assessment Authority for Wales. Castle Buildings, Womanby Street, Cardiff. CF1 9SX www.accac.org.uk
ACE	Advisory Centre for Education 1B Aberdeen Studios, 22 Highbury Grove, London N5 2Dg www.ace-ed.org.uk
ACL	Adult Community Learning
ACLF	Adult and Community Learning Fund
AE	Adult Education
AEP	Alternative Education Programmes (Northern Ireland)
ALI	Adult Learning Inspectorate. Spring Place, Coventry Business Park, Herald Avenue, Coventry. CV5 6 UD www.ali.gov.uk
ALL	Adult Literacy and Lifeskills Survey
ALNE	Adult Literacy, Numeracy and ESOL
ALP	Association of Learning Providers www.trainingproviders.org.uk
ALS	Additional Learning Support
ALW	Adult Learners Week
ANCC	Adult Numeracy Core Curriculum
AoC	Association of Colleges www.aoc.co.uk

AoN	Application of Number
APEL	Accreditation of Prior Education (Experience) and Learning
APL	Accreditation of Prior Learning
AQA	Assessment and Qualifications Alliance. Stag Hill House, Guildford. GU2 5XJ www.aqa.org.uk
A1	First Year of C2k
ASDAN	Award Scheme Development and Accreditation Network 27 Redland Hill, Bristol. BS6 6UX www.asdan.co.uk
A2	Second Year of C2k
BALID	British Association for Literacy in Development
BASIL	Basic Skills for Inclusive Learning C/o NIACE, Renaissance House, 20 Princess Road West Leicester LE1 6TP www.ctad.co.uk/basil
BBC-AL	BBC-Adult Learning. White City, 201 Wood Lane, London W12 7TS www.bbc.co.uk/education/webwise
BBC Skillswise	www.bbc.co.uk/skillswise
BDA	British Dyslexia Association www.bda-dyslexia.org.uk/
BECTa	British Educational Communications and Technology Agency. Milburn Hill Road, Science Park, Coventry CV4 7JJ www.becta.org.uk
BET	Basic Employability Training
BILD	British Institute of Learning Disabilities
BITC	Business in the Community
BS	Basic Skills
BSA	Basic Skills Agency. Commonwealth House, 1-19 New Oxford Street, London. WC1A 1NU www.basic-skills.co.uk
BSARC	Basic Skills Agency Resource Centre. Institute of Education Library, 20 Bedford Way, London WC1H 0AL www.ioe.ac.uk/library/bsa
BSB	Basic Skills Bulletin. 34, Kimberley Road, Cambridge, CB4 1HH

	www.basicsskillsbulletin.co.uk
BSCF	Basic Skills Community Fund
BSQI	Basic Skills Quality Initiative
BSL	British Sign Language
CAB	Citizens Advice Bureaux
CABE	Commission for Architecture and the Built Environment www.cabe.org.uk
CACHE	Council for Awards in Children's Care and Education 8 Chequer Street, St Albans, Hertfordshire. AL1 3XZ
CAI	Computer Aided Instruction
CBI	Confederation of British Industry Centre Point, 103 New Oxford Street, London WC1A 1DU www.cbi.org.uk
CCEA	Northern Ireland Council for Curriculum, Examinations and Assessment 29 Clarendon Road, Belfast. BT1 3BG www.ccea.org.uk
CEL	Centre for Excellence in Leadership www.inspirelearning.org.uk
CfBT	Centre for British Teachers 1 The Chambers, East Street, Reading. RG1 4JD www.cfbt.com
CFET	Certificate in FE Teaching
CfL	Campaign for Learning www.campaign-for-learning.org.uk
C-FP	Community-Focused Provision
CGLI	City and Guilds London Institute. 1 Giltspur Street, London. EC1A 9DD www.city-and-guilds.co.uk
CIF	Common Inspection Framework (OfSTED/ALI)
CLAIT	Computer Literacy and Information Technology
CO	Cabinet Office. 2 nd Floor, 2 Little Smith Street, London. SW1P 3DH www.cabinet-office.gov.uk
CoVE	Centres of Vocational Excellence
CPD	Continuous Professional Development
C2k	New national qualifications framework (NQF) introduced in 2000
CVS	Council for Voluntary Services www.cvs.org.uk
C-FP	Community-Focussed Provision

CXPs	Connexions Partnerships
DEBS	Developing Embedded Basic Skills
DENI	Department of Education for Northern Ireland www.deni.gov.uk
DfES	Department for Education and Skills. Sanctuary Buildings, Great Smith Street, London SW1P 3BT www.dfes.gov.uk
DI	Dyslexia Institute www.dyslexia.org.uk
DoH	Department of Health Richmond House, 79 Whitehall, London. SW1A 2NS www.doh.gov.uk
DTI	Department of Trade and Industry. 151 Buckingham Palace Road, London SW1W 9SS www.dti.gov.uk
DTP	Desk Top Publishing
DWP	Department of Work and Pensions. Press Office, Richmond House, 79 Whitehall, London SW1 2NS www.dwp.gov.uk
E 1,2 &3	Entry levels 1,2 and 3
EAZ	Education Action Zone
ECDL	European Computer Driving Licence
Edexcel	Steward House, 32 Russell Square, London. WC1B 5DN www.edexcel.org.uk
EFL	English as a Foreign Language
ELLIS	English Language Learning Instruction System
ELWa	National Council for Education and Training in Wales. Linden Court, The Orchards, Ty Glas Avenue, Llanishen, Cardiff CF4 5DZ www.elwa.ac.uk
EMA	Education Maintenance Allowance
ENTO	Formerly the Employment NTO www.ento.co.uk
ESF	European Social Fund
ESOL	English for Speakers of Other Languages or English as a Second Language
E2E	Entry to Employment
EYDCP	Early Years Development and Child Care Partnership
FAB	Federation of Awarding Bodies
FE	Further Education

FEC	Further Education College
FENTO	Further Education National Training Organisation www.fento.ac.uk
FERL-ILT	www.ferl.becta.org.uk
FSA	Financial Services Authority
GCSE	General Certificate of Secondary Education
GLHs	Guided Learning Hours
HEI	Higher Education Institution
ICT	Information Communication (Technology)Teaching
IAG	Information, Advice and Guidance
IALS	International Adult Literacy Survey
iIP	Investors in People www.investorsinpeople.co.uk
ILAs	Individual Learning Accounts
ILP	Individual Learning Plan
ILR	Individualised Learning Record
ILT	Information Learning Technology
INSET	In Service Education and Training
ISP	Individual Support Plan
IT	Information Technology
ITT	Initial Teacher Training
JC+	Job Centre Plus
JSA	Jobseeker's Allowance
KSSP	Key Skills Support Programme www.keyskillssupport.net
LAD	Learning Aim Database
LDA	London Development Agency
LEA	Local Education Authority
LfLFE	Literacies for Learning in Further Education (Universities of Stirling and Lancaster + 4 Colleges)
LGA	Local Government Association. 26 Chapter Street, London. SW1P 4ND www.lga.gov.uk
LIF	Local Initiative Fund
LLU+	London Language and Literary Unit. C/o South Bank University www.sbu.ac.uk/lllu
LLN	Language, Literacy and Numeracy
LLPs	Local Lifelong Learning Partnerships
LLRC	Lancaster Literacy Research Centre www.literacy.lancs.ac.uk
LLSC	Local Learning and Skills Council

LNE	Literacy, Numeracy and ESOL
LSC	Learning and Skills Council. 101 Lockhurst Lane, Foleshill, Coventry, CV6 5SF www.lsc.gov.uk
LSDA	Learning and Skills Development Agency. Regent Arcade House, 19-25 Argyll Street, London. W1F 7LS www.lsda.org.uk
MM	MatheMagic www.mathemagic.org
NACAB	National Association of Citizens Advice Bureaux www.citizensadvice.org.uk
NACRO	National Association for Care and Resettlement of Offenders www.nacro.org.uk
NACVS	National Association of Councils for Voluntary Service www.cvs.org.uk
NAEGA	National Association for Educational Guidance for Adults www.naega.org.uk
NALS	National Adult Learning Survey
NAMA	National Association of Mathematics Advisers
NANAMIC	National Association for Numeracy and Mathematics in Colleges www.nanamic.org.uk
NASS	National Asylum Support Services
NATECLA	National Association for Teaching English and other Community Languages to Adults www.natecla.org.uk
NAW	National Assembly of Wales. Cathays Park, Cardiff CF10 3NQ www.wales.gov.uk
NC	National Curriculum
NCS	National Contracts Service
NCL	National Curriculum Framework
NCFE	Northern Council for Further Education. Portland House, 2 nd Floor, Block D, New Bridge Street, Newcastle upon Tyne. NE1 8AN www.ncfe.org.uk
ND	New Deal
NEC	National Extension College. 18 Brooklands Avenue, Cambridge, CB2 2HN www.nec.ac.uk

NFER	National Foundation for Educational Research. The Mere, Upton Park, Slough, SL1 2DQ www.nfer.ac.uk
NGfL	National Grid for Learning www.ngfl.gov.uk
NHS	National Health Service
NHSU	National Health Service University www.nhsu.nhs.uk
NIACE	National Institute of Adult Continuing Education. 19B De Montfort Street, Leicester. LE1 7GE www.niace.org.uk
NICEC	National Institute for Careers Education and Counselling. Sheraton House, Castle Street, Cambridge. CB3 0AX www.nicec.org.uk
NIFL	National Institute for Literacy
NLS	National Literacy Strategy
NLT	National Literacy Trust www.literacytrust.org.uk
NLS	National Literacy Strategy
NNS	National Numeracy Strategy
NOCN	National Open College Network www.nocn.org.uk
NPD	National Probation Directorate. Basic Skills Development Advisor, National Probation Directorate, Horseferry House, Dean Royle Street, London SW1P 2AW
NPS	National Probation Service www.homeoffice.gov.uk/probation
NQF	National Qualification Framework
NRC	National Reading Campaign
NRDCALN (NRDC)	National Research and Development Centre for Adult Literacy and Numeracy. C/o Institute of Education, University of London, 20 Bedford Way, London WC1H 0AL www.nrdc.org.uk
NHSU	National Health Service University
NVOPP	National Voluntary Organisations Partnership Programme
NVQ	National Vocational Qualification
NYA	National Youth Agency
NOCN	National Open College Network www.nocn.org.uk
OCNW	Open College of the North West

OCR	Oxford Cambridge and Royal Society of Arts Examinations. Coventry Office, Westwood Way, Coventry. CV4 8JQ www.ocr.org.uk
Ofsted	Office for Standards in Education Alexandra House, 33 Kingsway, London. WC2B 6SE www.ofsted.gov.uk
OLSU	Offenders' Learning and Skills Unit www.dfes.gov.uk/offenderlearning
PAULO	The Standards Setting Body for Community Based Learning and Development www.paulo.org.uk
PDP	Professional Development Programme
PIU	Performance and Innovation Unit www.piu.gov.uk
PLRA	Planning Learning and Recording Achievement Project
PLSU	Prisoners Learning Skills Unit www.hmprisonservice.gov.uk
PSS	Peoples Skills Scoreboard
QCA	Qualification and Curriculum Authority. 83 Piccadilly, London. W1J 8QA www.qca.org.uk
RAPAL	Research and Practice in Adult Literacy www.literacy.lancs.ac.uk/rapal
RARPA	Recording and Recognition of Progress and Achievement
RDA	Regional Development Agency
REFED	Refugee Education and Employment Programme www.refed.plus.com
RETAS	Refugee Education Training Advisory Service
RETRO	Recruitment and Training Opportunities Project (NIACE initiative)
ROWA	Read On-Write Away
RWP	Read Write Plus www.dfes.gov.uk/readwriteplus
SAL	Supported Autonomous Learning
SAR	Self Assessment Report
SBC	Small Business Council
SBS	Small Business Service www.sbs.gov.uk
SE	Scottish Executive. St Andrew's House, Regent's Road, Edinburgh EH1 3DG www.scotland.gov.uk

SFCF	Sixth Form Colleges' Forum
SFEDI	Small Firms Enterprise Development Initiative
SFL	Skills for Life
SfLH	Skills for Life and Health
SfLQI	Skills for Life Quality Initiative www.lsc.gov.uk/sflgi
Skill	(National Bureau for Students with Disabilities)
Skillwise	www.bbc.co.uk/skillwise
SMART (goals)	Specific, Measureable, Achievable, Realistic and Timeboard
SME	Small and Medium Enterprises
SQA	Scottish Qualification Authority. Hanover House, 24 Douglas Street, Glasgow. G2 7NG www.sqa.org.uk
SRB	Single Regeneration Budget
SSCs	Sector Skills Councils
SSDA	Sector Skills Development Agency. C/o Sector Skills Team, Room E4c, Moorfoot, Sheffield, S1 4PQ www.ssda.org.uk
SSE	Sign Supported English
TALENT	Training Adult Literacy, ESOL and Numeracy Teachers. C/o Professional Development Centre, Tower Hamlets College, London www.talent.ac.uk
TCL	Trinity College London
TES	Times Educational Supplement. Times Newspapers Ltd, Priory House, St John's Lane, London. EC1M 4BX www.tes.co.uk
TPI	Teachers Pay Initiative
TRA	The Reading Agency
TTA	Teaching Training Agency
TUC	Trade Union Congress. Congress House, Great Russell Street, London. WC1B 3LS www.tuc.org.uk
UFI	University for Industry (Now known as Learn Direct). Dearing House, 1 Young Street, Sheffield. S1 4UP www.ufitd.co.uk
UKRA	United Kingdom Reading Association
ULF	Union Learning Fund

ULRs	Union Learning Representatives
VCOs	Voluntary and Community Organisations
VLE	Virtual Learning Environment
VSF	Voluntary Sector Fund
WBL	Work Based Learning
WBSN	Workplace Basic Skills Network www.lancs.ac.uk/wbsnet
WBLA	Work Based Learning for Adults
WDCs	Workforce Development Confederations
WEA	Workers Educational Association www.wea.org.uk
WJEC	Welsh Joint Education Committee. 4 th Floor, Arlbee House, Greyfriars Road, Cardiff CF1 3AE www.wjec.co.uk
YALP	Young Adult Learners' Partnership (NIACE and National Youth Agency initiative) www.niace.org.uk
YJB	Youth Justice Board www.youth-justice-board.gov.uk

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